

LEARN 1

What Not to Do

Don't write this!

Dear Aficionados of English:

Just a short note to keep you apprised of my plans for the Write My Memoirs language resource program you have signed up for. Basically, you need to know that our educational workshop will be comprised of:

- principals of grammar, including agreement, dangling modifiers, etc.;
- key areas of punctuation;
- unique tips for concise & compelling writing; and
- you'll practice your new skills.

Hopefully, you'll notice that the examples provided throughout the course are from my life story. Each lesson is like revealing more and more. Whether you're intending to write your own book or you want to improve your grammar for everyday writing; hopefully you will not fall into the habit of all of this wordiness, the misused words, some sentence fragments or run-ons, bad punctuation, yada, yada, etc., etc., that is being demonstrated in this example of poorly writing. I am appreciative of the time and effort you have put into joining us today, looking forward to guiding you along your awesome Grammar Journey.

Have a good day,
Rosanne Ullman

Correct, brief and easy to read

Dear Participants:

The Write My Memoirs Grammar and Writing Course will present:

- principles of grammar, including agreement and dangling modifiers;
- punctuation;
- tips for writing concise, compelling copy; and
- practice sessions.

You'll probably notice that I draw the examples provided throughout the course from my life experiences, with each lesson revealing a little more. Whether you intend to write your own book or you hope to improve your grammar for everyday writing tasks, I hope you will avoid the wordiness, misused words, sentence fragments, run-ons, poor punctuation and other errors demonstrated in the previous letter, which was an example of poor writing. I appreciate your time and effort, and I look forward to guiding you on your grammar journey.

Sincerely,
Rosanne Ullman